



THE NOTRE DAME CLUB OF NORTH FLORIDA

May 25, 2007

Dear North Florida Club Member:

The Notre Dame Club of North Florida will be participating in the Senior Alumni Board Diocesan Professional Assistance initiative introduced in January 2007. The fundamental purpose of the initiative is to provide professional assistance based on the needs of the Diocese and the skill base of our North Florida Club. **The program will involve senior alumni (ae), but is open to all alumni (ae) whether retired or working, spouses, friends and working associates of club members. Complete club involvement is the key to success.** On March 23, 2007, we had a meeting with the Diocese and they welcome our assistance. In general, most individual projects will require neither a scheduled commitment (e.g., one evening every week) nor a long-term commitment. Rather, the project will consist of a one-time concentrated effort over a couple of weeks or months. It will be a project orientated focus with club members working in a group to accomplish a specific task. It is believed that these timing requirements will also more closely follow alumni (ae) time availability. In thinking about volunteering for this initiative, please consider friends and business acquaintances that may be willing to share their professional expertise to assist our club.

Specific examples of assistance include:

- Elementary and High School strategic business plans.
- The Diocese receives federal grant money for Catholic education. They need grant writing and marketing assistance.
- Several parishes could use federal tax assistance for the needy (applying for earned income credits, etc.) which Notre Dame supports through the NDSA TAP initiative.
- Seminars for newly ordained priests on hiring/firing, public relations, conflict resolution and other management practices.
- PACE cancer education seminars

The current status of the initiative is: the Diocese is going to review its needs and come up with a list of activities where assistance is needed. Our Club will start to build a skills base and we will see how our skills base and the Diocese needs match up. **During our meeting the Diocese did share three areas of immediate need: 1. Individuals skilled in excel worksheet data entry. This is inputting parish data into a spreadsheet already created for calendar 2006 activity. 2. Building Construction – individuals to do on site inspections of various Diocesan construction projects. 3. Archivists, there is a need to bring the archives of the Diocese more current.**

The University of Notre Dame has as one of its primary goals to support the Catholic Church. This initiative supported by the Alumni Association is a terrific way to give back to Notre Dame and help our Church. If you can help, please complete the enclosed volunteer survey and send it to: **Paul Scagliarini at goirish60@comcast.net or mail to 10525 Osprey Nest Dr. E Jacksonville, Fl. 32257**

Yours in Notre Dame

The Notre Dame Club of North Florida

NOTRE DAME ALUMNI CLUB OF NORTH FLORIDA

Diocesan Assistance Initiative Survey

1. Do you currently perform volunteer community service work? Yes _____ No _____

2. If yes, what type of work do you do and how often? _____

3. Would you be interested in performing volunteer work with other ND alumni (ae)?
Yes _____ No _____

4. If yes, we are organizing a group of alumni (ae) volunteers who will provide free professional services to non-profit organizations as a team and on a project basis. Would you be interested in participating with this group? Yes _____ No _____

5. What type of assistance would you be interested in providing? Check all that apply.

- | | |
|-----------------------|-------------------------|
| Marketing _____ | Legal _____ |
| Accounting _____ | Advertising _____ |
| Mentoring _____ | Engineering _____ |
| Taxes _____ | Business Planning _____ |
| Management _____ | Computer Systems _____ |
| Construction _____ | Sales Training _____ |
| Estate Planning _____ | Computer Input _____ |
| Archivist _____ | Grant Writing _____ |
| Other _____ | |

6. Please list any of your time availability restrictions (e.g., spend winters out of state, not available on Tuesdays, etc.). _____

7. Provide any additional information or comments you believe pertinent. _____

Name _____ email _____

Home phone _____ Work _____ Fax _____

Address _____

City/State _____ Zip _____

Send to: Name: Paul Scagliarini

Address: 10525 Osprey Nest Dr. E. Jacksonville, Fl. 32257

Email: goirish60@comcast.net