

**NDSA CHAIRMAN REPORT  
MONTH: NOVEMBER 2007**

**November 20, 2007**

**To: NDSA Board Members**

**NDSA Executive Committee**

**Tom Monaghan, Alumni Office**

**Jim Keegan, NDSA Senior Alumni Director**

**Lee Tavis, Advisor**

**Fr. Paul Doyle, Chaplain**

**From: Paul Scagliarini**

**The purpose this report is to communicate Executive Committee decisions and highlight activities. Please be advised of the following:**

**A. Current Month Activities –**

**1. EXECUTIVE COMMITTEE –**

- **Jim Keegan NDAA Senior Alumni Director gave a 45 minute presentation on NDSA to the entire NDAA Board on Thursday November 8, 2007. Jim will distribute his report to the NDSA Board under separate cover. The verbal report I received was very favorable on Jim's presentation. It is very important for each NDSA Director to make contact with their respective NDAA Director and develop a working relationship.**
  
- **The Committee reviewed the God, Country, Notre Dame Committee's peace memorial letter to the University and determined not to proceed with the request.**

**2. NDSA COMMITTEES –**

- **Kudos again to the Clubs Committee and Phil Roehrig for an excellent fall 2007 NDSA newsletter. This newsletter was distributed to the entire NDAA Board by Jim Keegan. Each NDSA Director should follow up with their clubs and encourage them to use this newsletter as a terrific best practices resource for their club.**
  
- **The Internal Activities Committee has been very active in administering the replacement process of the 6 Directors who will be leaving the NDSA board next July. As recruiting is the life line of a football program, so to it is critical we continue to attract talented individuals to our**

**NDSA board. This is the responsibility of all of us, not just the Internal Activities committee.**

**The Internal Activities committee is also administering the Putz award process. Again, all of us have to be pro active in getting nominees to this committee.**

- **God, Country, Notre Dame Committee is beginning to gather information on the possibility of NDSA establishing a scholarship to assist students of military parents. We hope to have some information to discuss at the January meeting. Any formal action will require full NDSA Board approval.**
- **Communications Committee continued to man a welcome tent for all the home football games. Our thanks to John Studebaker who was able to purchase a tent for NDSA rather than renting one for each game. This will save expense dollars for NDSA.**
- **The classes Committee under George Koch added some additional class senior alumni coordinators and send out communications to all class coordinators.**
- **The Alumni Network Committee under Bob King is continuing to work on the Hospital Program and held a meeting on campus with the Alumni Office.**

### **3. ALUMNI OFFICE –**

- **I believe you all are aware that Chris Bellairs tendered his resignation from the Alumni Office to accept a position in Boston, Massachusetts. The Alumni Office has instituted a replacement search process.**
- **As we explained at the fall meeting this year 7/1/07 to 6/30/08 is the first year NDSA has an account with the Alumni Office and is managing our disposable funds. Melonie is working with us and has provided NDSA a recap of revenues and expenses to date. The financial report is found under the budget section of this report.**

**We have the responsibility of providing Melonie with prompt reporting of expenses and payment of any monies**

**owed. In the report I was provided there was one director who had not submitted an expense account from the fall meeting, and three who had not made arrangements on repayments to the alumni office. It is important we be able to account for all expenses for a meeting within 30 days following the meeting for us to manage our budget. I thank you for your cooperation**

- **Tom Monaghan is in the process of preparing instructions on the process regarding NDSA direct donations. I sent in the required donation to be eligible for the alumni 2008 football ticket lottery as a real time test. It was successfully processed. I will forward the instructions when received.**

#### **4. INITIATIVES –**

- **I have not received any formal update on the Hospital Support Program, but I do understand a meeting was held with the Alumni Office and work is continuing on obtaining club contact information and establishing a 1-800 telephone accessibility.**

#### **5. BUDGET –**

- **The 2007 – 2008 budget of \$25,500 was approved by the Board at the 2007 fall meeting. In this report I can give you the numbers as we have them. They are not complete due to the missing data mentioned above.**
- **Our budget for the fall meeting was \$8,000. The actual posted expense is \$8,985. In total this overage will be partially offset by two revenues, (as we did not budget any revenue) of \$514, (\$314 from MSU football tickets and \$200 direct donation). Our current analysis indicates we have \$16,345 available to spend this year.**
- **I hope to firm up the numbers by the December report when all the expenses and monies due are settled.**
- **My sincere thanks to the Directors who donated some or all of their fall meeting expenses.**

**6. NDSA web page: [www.ndsenioralumni.org](http://www.ndsenioralumni.org)**

#### **7. OTHER ITEMS:**

- **The 2008 NDAA Senior Alumni Ballot – The NDAA board selected Tom Loosbrock and myself to be on the ballot in 2008.**

**This selection is beneficial as both candidates have the experience and a working knowledge of NDSA.**

**8. REMINDERS:**

- **The winter meeting is scheduled for January 17 – 19, 2008 in Fort Lauderdale, Florida. A handout was provided at the meeting with the following information:**

**Location: The Riverside Hotel 620 E. Las Olas Blvd. Fort Lauderdale, Fl.**

- **Jim Barry is working with the hotel and Harry Durkin on this meeting.**

**The Executive Committee is working on the agenda. The following is the current thinking regarding the meeting:**

**Thursday January 17: Directors will arrive throughout the day. Jim Barry is working on a golf game in the afternoon. We are not planning a formal group dinner on Thursday, but rather allow you to select your own restaurant and group to eat and talk with.**

**Friday January 18: This will be a full business day with both morning and afternoon sessions. Similar to the fall meeting for lunch we plan to have working lunch at the hotel. Friday night we will have a group dinner.**

**Saturday January 19: We will have a morning business session. The Executive Committee will meet following the close of the formal meeting. There will be a Catholic mass (attendance is optional) either at the hotel or a nearby church in the late afternoon.**

**Additional Attendees: All former NDSA board members are invited to this meeting. We hope there will be some attending. Melonie Rhodes will be attending representing the Alumni Office. Our new advisor, Lee Tavis has also said he plans to attend. We look forward to having Lee with us at this meeting.**

**HAVE A BLESSED AND HAPPY THANKSGIVING HOLIDAY**

**Yours in Our Lady's University**

**Paul Scagliarini**

**NDSA Chairman**