

**NDSA CHAIRMAN REPORT
MONTH: MARCH 2008**

March 17, 2008

To: NDSA Board Members

NDSA Executive Committee

Tom Monaghan, Alumni Office

Jim Keegan, NDSA Senior Alumni Director

Tom Loosbrock, NDSA Senior Alumni Director Elect

Lee Tavis, Advisor

Fr. Paul Doyle, Chaplain

From: Paul Scagliarini

The purpose this report is to communicate Executive Committee decisions and highlight activities. Please be advised of the following:

A. Current Month Activities –

1. EXECUTIVE COMMITTEE –

- **An activity this month working on budget numbers with the Alumni Association (see Budget report).**
- **We continued working on the April Senate meeting administrative items with the Alumni Association**
- **We continued to oversee the development of the Hospital Program towards an April toll free number kickoff. A primary effort was registering club contact individuals. NDSA was focusing on unsigned clubs with a Senior Alumni Coordinator and the Alumni Office on unsigned clubs without a Senior Alumni Coordinator. This is a key component to the national program.**

2. NDSA COMMITTEES –

- **The IA Committee working with the Executive Committee drafted revised bylaw wording on the process to be used by NDSA in the replacement of Directors. This revision will be presented at the April Senate meeting for Board approval.**
- **The IA Committee with input from the NDSA Board is working on two items for the Senate meeting. First is a revised new Director Orientation presentation, and second, a guide for Directors to use at their individual NDAA regional meetings at Senate.**

- **The Alumni Network Committee is continuing to work on the Hospital program operational plan “to do” items.**

3. ALUMNI OFFICE –

- **The Alumni Association announced the appointment of Elizabeth (Dolly) Duffy '84 as the new Associate Executive Director, replacing Chris Bellairs.**
- **Tom Monaghan of the Alumni Office sent an email notification to 79 clubs who had not registered for the Hospital program and without a Senior Alumni Coordinator informing the President of the club that he / she would be named the club contact person until a replacement is named by the club.**
- **Melonie Rhodes has been working on the Senate meeting arrangements for our Wednesday night dinner, lodging at Ivy Inn and Court, getting us a meeting room, and preparing NDSA material to be given to all attending Senators.**

4. INITIATIVES

- **The entire focus this month is on the Hospital program, aiming at the Senate meeting.**

5. BUDGET

- **I need to preface my report and remind the Directors that this year is the first year NDSA has had a budget and it has turned out to be an evolutionary process. We have been working closely with the Alumni Office. For example, we did not plan on any additional revenues in our budget. We not only have received revenues, some are initiative specific and some are for general use. The following is my report to you: Original Budget was \$25,500 and we have received \$886 of revenues, for a total available of \$26,386. We have spent \$10,107 on the fall and winter meeting, plus an additional \$2,084 on printing and miscellaneous (the largest item was the purchase of the welcome tent). This leaves \$14,285 remaining to be spent of which \$3,000 was allocated to initiatives.**

Our primary expense item is the upcoming Senate meeting, which includes the six new NDSA Directors. All that said, It looks like we will be ok this year. We actually will have to wait until all the Senate meeting numbers are in, but it appears to me NDSA will be in good shape.

Not reflected in the report, but has been received is a very generous donation of \$2,500 from the Notre Dame Club of Ft. Lauderdale. These funds are donated with the specific purpose to support the Hospital program. A thank you letter was sent to the Ft. Lauderdale club.

6. NDSA web page: www.ndsenioralumni.org

- **This continues to be a very valuable source of information for NDSA Directors and clubs. I trust all of the Directors are using it.**

6. Other Items:

- **One major beneficial change this year is the presentation of the Fr. Putz award. This year it will be presented at the Friday night (4/25) Alumni Association awards dinner, rather than at a separate luncheon. All NDSA Directors should be in attendance at this dinner.**

8. REMINDERS:

- **The NDSA Senate meeting begins with a social dinner on Wednesday night 4/23/08.**
- **On Thursday and Friday we interweave our NDSA meetings and the Alumni Association Senate meeting, so it is busy, but a very productive time.**
- **Please get your NDSA club award nominations to Dan Merritt as soon as possible. We need to tell the Alumni Office the winners and get the patches ready.**

**Paul Scagliarini
NDSA Chairman**