

**NDSA CHAIRMAN REPORT  
MONTH: FEBRUARY 2008**

**February 25, 2008**

**To: NDSA Board Members**

**NDSA Executive Committee**

**Tom Monaghan, Alumni Office**

**Jim Keegan, NDSA Senior Alumni Director**

**Lee Tavis, Advisor**

**Fr. Paul Doyle, Chaplain**

**From: Paul Scagliarini**

**The purpose this report is to communicate Executive Committee decisions and highlight activities. Please be advised of the following:**

**A. Current Month Activities –**

**1. EXECUTIVE COMMITTEE –**

- **A congratulatory and welcome email sent to all six incoming NDSA Directors by the NDSA Chairman.**
- **Vice Chairman Bill Kreps completed the minutes of our winter meeting which includes the committee reports and is posted on our web site for review.**
- **Each member of the Committee communicated with their individual Regional Directors regarding increasing the Hospital program club registrations by February 15<sup>th</sup>**
- **Initial activity has begun on the April NDSA meeting during Alumni Senate. NDSA has signed up to present a workshop on the Hospital Program. Additional administrative items such as meals, lodging, Fr. Hesburgh mass and recognition awards are in process with the cooperation of the Alumni Office.**
- **Worked with the Internal Affairs Committee on a revision to the NDSA by laws regarding the approval and notification process for replacement Directors. It was completed for presentation to the full board in April for approval.**

## **2. NDSA COMMITTEES –**

- **Kudos again to the Clubs Committee and Phil Roehrig for an excellent winter 2008 NDSA newsletter. This newsletter was sent to all club Senior Alumni Coordinators and will be included in the next Alumni Association monthly communication to all Club Presidents. It was distributed to the entire NDAA Board by Jim Keegan. Each NDSA Director should follow up with their clubs and encourage them to use this newsletter as a terrific best practices resource for their club.**
- **The Internal Activities Committee has been very active in revising the NDSA bylaws regarding the replacement process for new Directors.**
- **God, Country, Notre Dame Committee has made contact with the Mendoza College of Business and offered NDSA cooperation and support to a proposed program to assist Iraq and Afghanistan veterans. The committee is also gathering additional information on the possibility of NDSA establishing a scholarship to assist students of military parents to present to the full NDSA board at the April meeting.**
- **Communications Committee has agreed to take the lead and represent NDSA at the 2008 reunion.**
- **The Alumni Network Committee under Bob King is continuing to work on the Hospital Program marketing plan and held a meeting on campus with the Alumni Office.**

## **2. ALUMNI OFFICE –**

- **The major thrust this month has been on the Hospital program. The initial national toll free number answering service company proposed, was eliminated from consideration due to unacceptable portability of the telephone number. Two additional companies are under consideration and working with both the Legal and Procurement departments NDAA expects a decision and recommendation to us in the near future.**

- **A Hospital club registration spreadsheet was completed and presented to NDSA. Based on this spreadsheet the Alumni Office will be sending an email to all unregistered clubs assigning the President as the initial club contact person by the end of February.**

### **3. INITIATIVES**

- **The major emphasis this month is the Hospital program with a focus on the registration of all clubs with a contact person(s). Initial results through 2/15/08 require additional activity on our part to increase the number of clubs. We have 68 out of 215 clubs registered. If a club has not sent in a registration form, the Alumni Association will assign the Club President as the Hospital program contact.**
- **We are planning to evaluate the possibility of a PACE cancer education card mailing this year.**
- **We will stand ready to assist the Mendoza College of Business if it decides to proceed with the veteran's assistance program.**

### **5. BUDGET –**

- **The 2007 – 2008 budget of \$25,500 was approved by the Board at the 2007 fall meeting. I reported the results to date in my January report. Expect an updated report from the Alumni Office in the near future.**

### **6. NDSA web page: [www.ndsenioralumni.org](http://www.ndsenioralumni.org)**

- **The web page has been updated to include the minutes from the winter meeting, and the recent NDSA newsletter.**

### **7. OTHER ITEMS:**

- **The 2008 NDAA Senior Alumni Ballot – The election period will end on March 12, 2008. The NDAA board selected Tom Loosbrock and me to be on the ballot in 2008. This selection is beneficial to NDSA as both candidates have the experience and a working knowledge of NDSA.**

### **8. REMINDERS:**

- **The April meeting is scheduled on campus beginning on Wednesday night April 23, 2008. Additional information will be sent to all NDSA directors in the near future. Here is a thumbnail of the April meeting:**
  - \* **Our lodging location will be the Ivy Court on campus**
  - \* **You will have to complete the on line Senate registration form to register for the Senate.**
  - \* **The Fr. Putz award is being presented on Friday night at the Senate dinner . BE SURE TO SIGN UP FOR THIS DINNER ON THE REGISTRATION FORM.**
  - \* **Please make travel arrangements as soon as possible for best airfare rates.**
  - \* **The NDSA workshop will be Friday 4/25/08 from 11am – 12 noon.**
  - \* **The Senate will end at noon on Saturday 4/26/08**
  - \* **The NDSA agenda will be provided to you prior to the meeting.**

**Yours in Our Lady's University  
Paul Scagliarini  
NDSA Chairman**