

**NDSA CHAIRMAN REPORT  
MONTH: DECEMBER 2007**

**December 17, 2007**

**To: NDSA Board Members**

**NDSA Executive Committee**

**Tom Monaghan, Alumni Office**

**Jim Keegan, NDSA Senior Alumni Director**

**Lee Tavis, Advisor**

**Fr. Paul Doyle, Chaplain**

**From: Paul Scagliarini**

**The purpose this report is to communicate Executive Committee decisions and highlight activities. Please be advised of the following:**

**A. Current Month Activities –**

**1. EXECUTIVE COMMITTEE –**

- **The Executive Committee met via email and telephone on the recommendations of the Internal Activities Committee for Regional Director replacements and Putz award.**
- **Continued to work on the Winter meeting**
- **Submitted the registration form to the Alumni Office for a Senate workshop in April 2008**

**2. NDSA COMMITTEES – Congrats to the Internal Activities Committee on the Regional Director and Putz award nomination and recommendation process.**

**3. ALUMNI OFFICE –**

- **We were all notified in late November from Chuck Lennon of the various changes in the Alumni Office that impact NDSA. Of note is the notification that Heather Tonk effective 11/30/07, has been asked to support John Afflect-Graves for the next six months. She is going to be the Continuous Improvement Project Manager. Heather will be developing a plan / framework for administrative departments to implement continuous improvement in their areas. The Alumni Office is not sure if this will develop into a permanent position. Kathy Sullivan has obtained the services of Crystal Prentice '04 to help her in Heather's absence.**

- **Chuck reported that he has received 56 applications for the vacated Chris Bellairs position and of the 56; there are 26 Notre Dame Alumni.**
- **Karen Lynch Conway '89 has replaced Mirella Riley who is now assigned to the Office of the President**

#### **4. INITIATIVES –**

- **Hospital Support Program. We are continuing to work with the Alumni Office on developing a 1-800 telephone number and the corresponding club contact data base. Our plan is to discuss this initiative enhancement at the winter meeting.**
- **We continue to research the potential of NDSA establishing a scholarship to assist students of military families.**

**5. BUDGET – No change in the budget numbers as reported in November. We are awaiting the final invoice on the purchase of the welcoming tent.**

**6. NDSA web page: [www.ndsenioralumni.org](http://www.ndsenioralumni.org)**

**7. OTHER ITEMS: No additional comments this month**

#### **8. REMINDERS:**

- **The winter meeting is January 17 – 19, 2008 in Fort Lauderdale, Florida. The response from the Board is very good. I am waiting to hear from regions 2, 13, and 15 as to attendance.**
- **At the winter meeting we plan to have Dan Buckenmeyer from the Gigot Center for Entrepreneurial Studies in the Mendoza College of Business share a program Notre Dame is beginning to assist returning Iraq and Afghanistan soldiers.**

**The entire Executive Committee wishes you and your family a truly blessed and joyous Christmas season.**

**Yours in Our Lady's University  
Paul Scagliarini  
NDSA Chairman**