

**Committee Report – Internal Activities Committee  
January 17, 2008**

**I. Election of New Board Members**

Directors in six regions will have their terms expire on June 30, 2008. With our procedures and forms posted on the website, nominations were solicited on July 28, 2007 from current and former Board members with a deadline of October 31. The final nomination and supporting documentation was received December 4. The slate of candidates recommended by the Internal Activities Committee was forwarded to the NDSA Executive Committee on December 7.

The Internal Affairs Committee recognizes the need to develop streamlined nomination and vetting procedures which will work equally well for both scheduled and unplanned selections of Board Members. We expect to submit new procedures at the Spring Board Meeting.

Changes in the NDSA Board of Directors on July 1, 2008 will be:

<b>Region</b>	<b>Retiring Director</b>	<b>New Director</b>	<b>Residence</b>
2	John Studebaker '62	Richard Riegel '58	Morrison, CO
4	Daniel Merritt '69	Robert Johnston '59	Brookfield, WI
7	George Koch '54	John Fremeau '71	Jackson, MI
8	Michael Pinter NDF	Peter Lombardo '79 (PhD)	South Bend, IN
11	Bob King NDF	Anthony Wallace '55	Weston, MA
16	Martin Gleason '55	John Scully '64	Riverside, IL

**II. Selection of Putz Award Nominees**

On December 7, 2007, submitted two nominations (Paul Hurley '56, New Orleans, LA and James O'Neill '57, Dallas, TX) to the NDSA Executive Committee from among ten nominations (2 new nominations, 2 updated nominations, and 6 holdover nominations). The Executive Committee forwarded these candidates to the NDAA Internal Activities Committee along with their recommendation. This award will be presented at our Spring, 2008 meeting.

**III. Creation of Standardized Orientation Presentation for New NDSA Directors**

In an effort to give all new directors a current and consistent orientation at the beginning of their terms, the Internal Activities Committee has developed a presentation for this purpose with the intent of updating it each year. We hope to reduce as much as possible the time needed for new Directors to “learn the ropes” and become productive. John Hoffman has developed a draft of this presentation. We envision that a member of the Internal Activities Committee will make this presentation to new Directors at the Spring Meeting and that they will be given a handout to take with them.

**IV. Development of Data on Typical NDSA Directors' Annual Costs**

Debby White is working with data which several Directors have submitted for both reimbursed and non-reimbursed expenses. Her intent is to include a summary of typical NDSA Directors expenses which will be available for examination by those who are

considering whether to accept future nominations to our Board. This information will also be presented to our new Directors at our Spring Meetings as part of the explanation of Directors responsibilities.

#### **V. Creation of Presentation for Clubs' Senior Alumni Coordinators at Spring Meetings**

Mike Squyres had the idea that, at the time of our Spring Meetings, we could schedule a session during which a presentation and Q&A period could be held for the SA Senior Coordinators who are attending the Senate representing their Clubs. The purpose of the presentation would be to give as many SA Coordinators as possible a face-to-face update of NDSA activities and plans. The Coordinators could participate with questions and suggestions.

Since there was not time to schedule such a breakout session on this year's NDSA and NDAA agenda, our Executive Committee decided to request time at the NDAA Regional Meetings during which our NDSA Directors could make a somewhat standardized presentation of NDSA activities and plans. Each NDSA Director would add items of specific regional interest to these presentations.

A draft of the presentation for these regional meetings will be presented to the NDSA Board at its January, 2008 meeting.

#### **VI. Eligibility of Current Directors to be Candidates for NDSA Vice-Chair in July, 2008**

Section 4.02.C of our Bylaws requires that NDSA Directors must have served at least two years on the Board before they are eligible to be a candidate for the position of Vice-Chair. The Directors who will meet this standard in July, 2008 are:

James Gibbons '55  
Martin Gleason '55  
Robert King NDF  
George Koch '54  
Kelley Macke '70  
Daniel Merritt '69  
Michael Pinter NDF  
Phillip Roehrig '51  
Vincent Spohn '70 '78  
Michael Squyres '63 '64  
John Studebaker '62  
Deborah White '73  
Frank Whitton '56

Our new Vice-Chair will be selected from this list at our Spring, 2008 meeting.

Respectfully submitted,

Michael Squyres  
John Hoffman  
Deborah White