

**ND SENIOR ALUMNI SPRING BOARD MEETING MINUTES**  
**UNIVERSITY OF NOTRE DAME, NOTRE DAME, IN**  
**MAY 3 - 5, 2007**

In Attendance:

Jim Barry, Chairman  
Paul Scagliarini, Vice Chairman  
Dick Griffin, Immediate Past Chairman  
Vincent Spohn, Region 1  
John Studebaker, Region 2  
Frank Whitton, Region 3  
Debbie White, Region 5  
Phil Roehrig, Region 6  
George Koch, Region 7  
Mike Pinter, Region 8  
Jim Gibbons, Region 9  
Jim Slattery, Region 10  
Emil Herkert, Region 10 (Director Elect)  
Bob King, Region 11  
Mike Squyres, Region 12  
Bill Kreps, Region 13  
George Harvey, Region 14  
Jo Ann Harvey, Region 14  
John Hoffman, Region 14 (Director Elect)  
Pete Campbell, Region 15  
Dick Erlenbaugh, Region 15 (Director Elect)  
Marty Gleason, Region 16  
Kelley Macke, Region 17  
Mike Neumeister, Region 18  
Robert Drajem, Region 18 (Director Elect)  
Jim Keegan, Senior Alumni NDAA Director  
Dennis Dunleavy, NDSA Advisor  
Bill Sexton, NDSA Advisor

Unable to attend:

Daniel Merritt, Region 4

Wednesday May 2, 2007

A group of Directors participated in a round of golf at the Notre Dame Warren golf course in the afternoon.

The Board of Directors and their spouses had a welcoming camaraderie social hour and dinner at the Legends restaurant on campus from 6:30 pm to 9:30 pm. Tom Monaghan and Melonie Rhodes from the Alumni Office were in attendance.

Thursday May 3, 2007

Chairman Jim Barry called the Board meeting to order at 8:30 am and introduced Chuck Lennon, Chris Bellairs and Tom Monaghan from the Alumni Office for comments.

Chuck Lennon reaffirmed the support and appreciation of the Alumni Office for NDSA and its initiatives. He mentioned all alumni can participate in the senior alumni initiatives and it is acceptable if some may choose to connect to Notre Dame selectively. He mentioned the Coming Home Program, and the roll of the Trappists priests.

Chris Bellairs from the Alumni Office thanked the Board for its efforts on behalf of the Alumni Association. He said the excellent NDSA web site was the catalysts to have the Alumni Association develop a new web site facility in the Irish on Line system. He mentioned how the new Irish on line Administration system will have a credit card feature at an affordable fee.

Chairman Jim Barry advised the Board that recent emails between the Executive Committee and Director Campbell would not be discussed at the meeting and then led the Board with the Our Father prayer.

Chairman Barry welcomed the four incoming Directors to the NDSA Board, whose term will begin on July 1, 2007. They are: Emil Herkert '60 (Region 10), John Hoffman, '71, '73MBA (Region 14), Dick Erlenbaugh, '64, '65 (Region 15) and Robert Drajem '64 (Region 18). Each newly elected Director shared their backgrounds and expressed their thanks and willingness to serve on the NDSA Board.

Bill Sexton, NDSA Advisor addressed the Board and reminded them he still teaches in the college of business and spoke of a book "Half Time" by Wagner where everyone reaches a point in life where "giveback" is important.

Chairman Barry reported the 2007 Fr. Putz Award winner was George Oser '58, and the NDSA Participation Award winners were: AA Washington, A Milwaukee, B Ann Arbor, C Western Carolinas, and D Hilton Head.

Chairman Barry reviewed the day's agenda. The Board roster was circulated to the Directors to approve or correct their personal information. The Directors were asked: 1. to end their meetings by 11:15 am due to the Fr. Putz luncheon, 2. given the committee

room assignments, 3. asked to attend their respective Regional alumni senate meetings, 4. Friday's meeting would begin with mass at 7:30 am in Dillon Hall chapel, followed by prayer at the Putz bench at 8:00 am, 5. that mass with Fr. Hesburgh, CSC would be at 4 pm in his office.

The Directors then attended their respective NDSA committee meetings.

The four incoming Directors attended an orientation session with the NDSA Executive Committee.

Several Directors attended the Fr. Putz award luncheon where Jim Keegan, NDAA Senior Alumni Director introduced George Oser '58 as the Fr. Putz award winner. Chairman Jim Barry presented the award.

For the remainder of the afternoon, the NDSA Directors participated in the Alumni Senate agenda which included: the opening session, the "Shirt" committee report, Alumni Association update, and the regional breakout sessions.

An extremely special part of the NDSA meeting was the 4:00 pm mass with Fr. Hesburgh, CSC. The spouses of Directors were also in attendance. NDSA Chaplain Fr. Paul Doyle concelebrated the mass. Following mass, Fr. Hesburgh spent a few minutes answering questions.

The NDSA Directors sat in their respective Regions for the Club and Class award dinner and Armstrong award dinner. The Directors attended the press box reception following the dinner.

Friday May 4, 2007

A group of Directors were in attendance for the 7:30 am mass in the Dillon Hall Chapel with Fr. Austin Collins.

Director George Harvey led prayer at the Fr. Putz bench at 8:00 am.

General meeting session 8:30 am - 10:45 am

The NDSA business meeting was called to order by Chairman Barry at 8:30 am. Vice Chairman Scagliarini led the Board in prayer.

Chairman Barry presented the Executive Committee report by listing the activity of the Executive Committee since the January, 2007 winter meeting. They included: follow up activity from the winter meeting, meeting with the Alumni Association in February on campus, working with the Internal Affairs committee on Putz award, preparation of the

2007 – 2008 budget, club annual report analysis, planning the spring meeting, Club awards, Senate workshop, reunion workshops, Director reports, worked with Committee Chairs, promotional material, fall meeting, Winter meeting, and lots of administrative.

Vice Chairman Scagliarini distributed to each Director a copy of the line item budget for 7/1/07 – 6/30/08 submitted to the Alumni Office in the amount of \$43,000. The Directors were informed that no final budget dollars have been authorized as of the time of the meeting. A brief discussion was held regarding possible alternative actions if the budget was not fully approved. It was agreed we needed to wait until final budget numbers are allocated when the issue can be re-addressed by the Board.

Chairman Barry conducted the election of the Vice Chairman for 2007 – 2008. Each eligible Director was asked individually if he / she wanted to stand for election. Director Kreps (Region 13) was the only eligible candidate to respond in the affirmative and was therefore announced to be the incoming Vice Chairman by Chairman Barry, by acclamation.

Vice Chairman Scagliarini reviewed the Fall 2007 meeting. He explained why the change was made from the original date of November 11 – 13, 2007 to September 23 -25, 2007, as principally due to football ticket allocations, and to align us with the designated senior alumni football game. The Alumni Office has already secured the Jamison Inn for September 23 & 24<sup>th</sup> and McKenna Hall for our meeting sessions. Advisor Bill Sexton offered the opportunity for the board to sit in on his class of over 200 students in the business school on Monday September 24<sup>th</sup> from 8:00 am to 9:30 am. This could be the start of our Fall 2007 meeting.

Chairman Barry led a discussion on the 2008 winter meeting. A show of hands on the interest regarding the movement of the winter meeting from an offsite location to campus was taken. The Board's desire was to remain offsite. Three locations were presented with three former NDSA Directors agreeing to host the meeting. The three were – San Diego, CA. (John Hargrove), Ft. Lauderdale, FL. (Harry Durkin) and Hilton Head, SC. (Tom Loosbrock). Following discussion, Hilton Head was eliminated from consideration. Chairman Barry agreed to begin to gather the necessary information on both locations and then poll the Board on the final selection.

The Board decided to eliminate the word “optional” from the Winter meeting as the meeting sessions will mirror the on campus meetings, and second, Chairman Barry will poll the former NDSA Directors to see if they would prefer to attend the Fall or Winter meeting.

A discussion was held regarding the 2007 reunion in June. It was agreed NDSA should have a presence at the reunion as it affords a unique opportunity to reach senior alumni. The Board agreed to look into getting a tent, and using one of the free ND golf bags as a

give away or raffle at the tent. Director Mike Pinter to follow up on the tent. Also, we need to have the Make a Difference Initiative brochures printed (communications committee to check on printing). There are two scheduled sessions – one on the Hospital initiative by Director Campbell, and one on NDSA by Chairman Berry. The Directors scheduled to be present at the reunion are: Barry, Pinter, Campbell, Studebaker and Past Chairman Tom Loosbrock. Chairman Barry said he would arrive on campus a day early to insure all NDSA material for distribution to the attendees is in order. It was agreed time was of the essence.

The following committee's presented their oral reports to the Board: Director Roehig for Clubs said the committee will have model step by step instructions for implementing initiatives in clubs by the fall meeting. Director Koch for Classes discussed the use of a tent for the 2008 reunion. Director George Harvey for Communications discussed the need for an update to the NDSA guide. Director Joann Harvey, God Country, Notre Dame discussed the letter to the University regarding the veterans memorial. The full committee reports are attached to these minutes for your review.

NDSA Senate Workshop 11:00 am – noon.

The workshop was titled – “New Community Service Initiatives – Score a Touchdown for Your Club. The room which held 50 was full. Of note in attendance was Dr. Kathleen Sullivan, Senior Director, Spirituality and Service for the Alumni Association. The focus of the workshop was the seven NDSA initiatives. Each attendee was given a handout naming the initiatives and directing them to the senior alumni web site for additional information. Bill Sexton was moderator. He began by addressing the attendees on the importance of giving back and meeting their personal expectations. Vice Chairman Scagliarini presented power point highlights of each initiative indicating their purpose (brief description) and the “C” category located on the club annual report. The remainder of the meeting was a question and answer session with Directors: Campbell, Koch, Barry, Griffin, and Scagliarini serving on the panel. Excellent feedback was received on the workshop.

1:30 pm – 2:30 pm The Directors were provided a workshop conducted by Tom Monaghan of the Alumni Office on the new Irish on Line Admin system as to how it will assist NDSA Directors.

2:30 pm – 3:45 pm the general business meeting reconvened.

Director King, Alumni Network Committee passed out a draft of his report to the Board. He mentioned some 50 clubs have now signed up for the Hospital initiative. The committee report is attached.

The Executive Committee received the Internal Affairs Committee report prior to the Board meeting from Chairman Squyers relating to two specific issues: procedures for selecting new directors and communications to the Board by the Executive Committee. Regarding the selection of new directors, Chairman Barry reported the Executive Committee was in agreement that Board members be given the information on all nominated directors and Board members are encouraged to communicate their thoughts on any candidate back to the Internal Affairs Committee, who in turn after review will send their recommendations to the Executive Committee.

With regard to the communications between the Executive Committee and the Board, Chairman Barry announced incoming Chairman Scagliarini has agreed to develop a monthly communications to the Board. The committee report is attached.

Chairman Barry presented recognition certificates to the out going Directors whose term ends on 6/30/07. They are Directors, Campbell, Joann Harvey, George Harvey, Slattery and Neumeister.

Chairman Barry presented Immediate Past Chairman Griffin a recognition plaque of appreciation for his service to NDSA.

The Directors were given an updated copy of the NDSA roster and expense forms.

The meeting was adjourned at 3:45 pm.

Submitted by,

Paul Scagliarini '60  
NDSA Vice Chairman

Attachments: Submitted Committee Reports  
Submitted Regional Director Reports